## SERVICE/SERVICE AREA

Meigs County Public Transit provides demand response, curb-to-curb public transportation service within Meigs County, Ohio. Door-to-door service is also available upon request for those needing reasonable assistance beyond the curb.

Trips are scheduled on a time-and-available space basis.

Meigs County Public Transit operates as shared-ride service, offering that passengers may be on board the vehicle with others who are traveling at the same time and in the same direction.

# **HOLIDAYS**

Meigs County Public Transit is closed based on the holiday schedule set forth by the Meigs County Courthouse. Holidays are subject to change.

# ACCESSIBILITY

Individuals with mobility disabilities are welcome to use wheelchairs and manually powered mobility aids, i.e., walkers, crutches, canes, braces, or other similar devices designed for use by individuals with mobility disabilities. Meigs County Public Transit also transports individuals traveling with portable oxygen tanks and respirators. For safety reasons, portable oxygen tanks must be able to be secured.

# **REASONABLE MODIFICATIONS**

Individuals needing a service accommodation or modification must notify Meigs County Public Transit of the request when making a reservation. For more information regarding the reasonable modification policy or how to file a reasonable modification complaint, please contact Meigs County Public Transit at 740-444-5555. Attempts will be made to honor all reasonable modification requests.

## **TRANSPORTATION OF CHILDREN**

All children over 8 years old must wear a seat belt. Children less than 4-years old or 40-lbs. must be secured in a car seat. Children between the ages of 4 and 8-years old and less than 4'9" must use a booster seat. Car and booster seats are the responsibility of the parent or guardian. Meigs County Public Transit Operators are not responsible for securing children accompanied by an adult. This responsibility is left to the parent/guardian of the child.



# MEIGS COUNTY PUBLIC TRANSIT

Mission Statement: Our mission is to implement and continuously offer an affordable, safe, public transportation system for all residents of Meigs County.

> Meigs County Public Transit Phone 740-444-5555 Fax (740) 444-5263 TTY 1-866-874-3972 *Address:* PO Box 344, 150B Mill Street Middleport, Ohio 45760

## **SERVICE HOURS**

Monday - Friday: 7:00 A.M. – 4:00 P.M.

Brochure Last Revised: February 8, 2024

SERVICES FUNDED IN PART BY: The Federal Transit Administration 5311 Program, and the Ohio Department of Transportation

Serving Residents of: Meigs County, Ohio

#### THIS BROCHURE IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST Interpreter Services Are Available

## **TRIP RESERVATIONS**

All trips are scheduled in advance on a first come, first served basis, and are scheduled on a time and space availability basis. Trip reservations should be requested 48 hours in advance of requested pick up time. To schedule trips passengers must call (740) 444-5555 during normal business hours. Trips cannot be scheduled by telling a driver.

Passengers may be asked for the following information when scheduling trips: Name, home address, telephone number, pick-up/drop-off addresses, desired arrival or drop-off time, and if any special accommodations are needed.

Next day and same day trips will be accommodated if available.

## WILL CALLS

Will-call return trips are offered based on availability only. MCPT operates on a demand-response, firstcome-first-serve basis. All trips must be scheduled ahead to guarantee availability.

# **PICK UP WINDOW**

Meigs County Public Transit has a 30-minute pick-up window. This means that the vehicle can arrive anytime from 15 minutes before to 15 minutes after your scheduled pick-up time. If there is no response within 5 minutes of our vehicle arriving at your location, you will be considered a *No Show*.

## **CANCELLATIONS AND NO SHOWS**

It is important that all riders attend their scheduled ride appointments. If a rider must cancel a scheduled ride, the rider is responsible for contacting dispatch at 740-444-555 at least 24 hours prior to the scheduled trip time.

If the vehicle arrives to pick you up and the driver cannot locate you, or you have failed to cancel your trip at least 24 hours prior to your scheduled pickup time, you will be considered a No Show. Due to the cost and inconvenience a no shows causes, Meigs County Public Transit reserves the right to deny trips as required by the no-show policy.

If you are recorded as a No Show f<mark>or 20% or more of your scheduled rides within a rolling calendar year, your</mark> service may be suspended. You can appeal your suspension by calling Meigs County Public Transit at 740-444-5555 and asking to speak to the Transportation Administrator.

## SAFETY

Seatbelts are required to be worn at all times while in MCPT vehicles. All wheelchairs must be secured with a 4-point securement system. Passengers must remain seated with seatbelts fastened until the vehicle has come to a complete stop.

## **RIDER COURTESY**

Our service is shared ride. Riders are expected to be respectful and courteous to others. Please do not eat, drink, smoke, vape, chew tobacco, play loud music, engage in loud conversation, curse, touch or disturb others in the vehicle.

#### **PROHIBITED ACTIVITIES**

Illegal acts, threats or acts of physical violence will not be tolerated. Meigs County Public Transit will contact law enforcement for assistance in threatening situations.

Any rider who poses a "direct threat" to the health or safety of others will be denied service.

## **OTHER RESTRICTIONS**

\* Items large enough to block isle way; emergency exits

- \* Garbage, recycled material, aluminum cans
- \* Flammable materials such as Gasoline, oils, etc.
- \* Shopping carts of any kind
- \* Lawn mowers, weed eaters, bicycles
- \* No profanity / intimidation / fighting
- \* No opened food or drink in the vehicles
- \* No illegal drugs on any vehicle

Any violation of these rules may result in removal from vehicle due to safety concerns.

#### ASSISTANCE

Our service is provided from the outside door at your pick-up point to the curb at your destination.

The driver may assist you to and from the curb when boarding or leaving the vehicle but is not permitted to enter a residence or building.

Drivers are not required to assist with the transport of items from the vehicle to the residence or building.

An escort or personal care attendant may accompany you.

The driver is trained in passenger assistance and will secure all wheelchairs and help secure packages and assist with seatbelts if needed. However, Meigs County Public Transit requests that passengers not take advantage of this courtesy or drivers. It is the primary responsibility of the passenger or his/her attendant to load and unload bags/packages.

Riders are requested to limit carry-on bags. Carry-on bags cannot block isles or exits.

**Grocery bags:** Only what can be carried by the passenger is permitted in transit vehicles. MCPT reserves the right to contain all bags in secure totes for safety reasons.

#### **COMMENTS/COMPLAINTS**

Meigs County Public Transit welcomes comments, please contact the Transportation Administrator at 740-444-5555 to provide a comment or complaint.

#### WEATHER CLOSINGS AND CANCELLATIONS

All passengers will be notified promptly of closings and cancellations due to inclement weather. MCPT follows the direction of the Meigs County Sheriffs Office for road advisory conditions.

#### **ADA COMPLAINTS**

Meigs County Public Transit operates in compliance with Title 6 of the ADA Act and does not discriminate on the basis of disability. If you feel you have been discriminated against on the basis of a disability you may file an ADA discrimination complaint. To file a complaint, contact the Transportation Administrator at 740-444-5555, (TTY 800-750-0750), or visit our administrative office at PO Box 344, 150B Mill Street, Middleport, Ohio 45760.

#### **FARES**

Currently, Meigs County Public Transit does not charge fares. MCPT reserves the right to change this policy as deemed necessary. All changes will be publicly announced.

#### **SERVICE ANIMALS**

Meigs County Public Transit welcomes service animals. Service animals must be under the constant control of its handler.

#### TITLE VI

Meigs County Public Transit operates without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or

he has been aggrieved by any unlawful discriminatory practice under Title VI or for more information on the civil rights program, or the procedures to file a complaint, contact the Transportation Administrator at 740-444-5555 or visit our administrative office at PO Box 344, 150B Mill Street, Middleport, Ohio 45760. Complaints may be filed directly with the FTA with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5<sup>th</sup> Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.